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(Securities Code 6082)

June 8, 2023

(Electronic provisional measures commence on June 6, 2023)

#### To Shareholders with Voting Rights

Akira Emi President and CEO RIDE ON EXPRESS HOLDINGS Co., Ltd. 5-27, Mita 3-chome, Minato-ku Tokyo, Japan

#### NOTICE OF THE 22ND ANNUAL GENERAL MEETING OF SHAREHOLDERS

You are cordially notified of the 22nd Annual General Meeting of Shareholders (the "Meeting") of RIDE ON EXPRESS HOLDINGS Co., Ltd. (the "Company," together with its subsidiaries, the "Group"). The Meeting will be held as described below.

In convening this General Meeting of Shareholders, the Company has taken measures to provide the information contained in the Reference Documents for the General Meeting of Shareholders (items for electronic provision) electronically in the form of the "NOTICE OF THE 22ND ANNUAL GENERAL MEETING OF SHAREHOLDERS." Please access the Company's website below to view this information.

The Company's Website

https://www.rideonexpresshd.co.jp/ (in Japanese)

Please go to [IR INFO] – [STOCK INFORMATION] – [GENERAL MEETING OF SHAREHOLDERS] on the above website.

In addition to the above website, the Company has also disclosed items for electronic provision on the below website.

Tokyo Stock Exchange website

https://www2.jpx.co.jp/tseHpFront/JJK020010Action.do?Show=Show

Please access the above TSE website, enter and search for the Company's name or securities code, then select "Basic information," "Documents for public inspection/PR information."

<u>Please review the Reference Documents for the General Meeting of Shareholders made available in the items for electronic provision, and exercise your voting rights by 6:00 p.m., on Tuesday, June 27, 2023 Japan time.</u>

1. Date and Time:

Wednesday, June 28, 2023 at 10:00 a.m. (Door opens at 9:30 a.m.)

2. Place:

AP Hamamatsucho, TOKYO-CONVENTION HALL

B1F, Annex B, Shiba Park Building

4-1, Shibakoen 2-chome, Minato-ku, Tokyo, Japan

3. Agenda of the Meeting:

**Matters to be reported:** 

- 1. The Business Report, the Consolidated Financial Statements and the results of audits of the Consolidated Financial Statements by the Accounting Auditor and the Audit and Supervisory Committee for the 22nd fiscal year (from April 1, 2022 to March 31, 2023)
- 2. The Non-Consolidated Financial Statements for the 22nd fiscal year (from April 1, 2022 to March 31, 2023)

#### **Proposals to be resolved:**

**Proposal No. 1:** Appropriation of Surplus

**Proposal No. 2:** Election of Five (5) Directors (Excluding Directors Serving as Audit and

Supervisory Committee Members)

Proposal No. 3: Election of Two (2) Directors Serving as Audit and Supervisory Committee

Members

• When attending the Meeting, please hand in the enclosed Voting Rights Exercise Form at the reception. Please also bring this Notice with you.

#### < Request for Shareholders>

- Our plans may be changed depending on the status of the spread of the infection and the contents of the announcements made by the government, etc. on or before the day of the Meeting. Please check the information provided on the Company's website (https://www.rideonexpresshd.co.jp/) (in Japanese).
- On the day of the Meeting, we will take measures to prevent the infection for the sake of the safety of the shareholders. We appreciate your cooperation.
- The operating staff of the Meeting will have checked their health condition, including taking temperature, and wear a mask when attending the shareholders.
- If there are any changes to the items for electronic provision, the information will be posted on each relevant website.
- Please note that no souvenirs or shareholder gathering will be provided for attendees. We appreciate your understanding.
- Please note that the results of resolution at the 22nd Annual General Meeting of Shareholders will not be sent in writing, but instead, be posted on the Company's website (https://www.rideonexpresshd.co.jp/) (in Japanese).

# **Reference Documents for the General Meeting of Shareholders**

# **Proposals and References**

### Proposal No. 1: Appropriation of Surplus

For the year-end dividend for the 22nd fiscal year, the Company's basic policy is to distribute appropriate returns upon comprehensively taking into account the performance for the fiscal year, the future business environment and internal reserves for the sustainable growth of its business.

- (1) Allocation of dividend property and its total amount 30 yen per share of the Company's common stock Total 291,947,400 yen
- (2) Effective date of dividends from surplus June 29, 2023

# Proposal No. 2: Election of Five (5) Directors (Excluding Directors Serving as Audit and Supervisory Committee Members)

The terms of office of six (6) Directors (excluding Directors serving as Audit and Supervisory Committee Members) will expire at the conclusion of the Meeting. We therefore propose that five (5) Directors (excluding Directors serving as Audit and Supervisory Committee Members) be newly elected.

The contents of this proposal was approved by the Board of Directors upon receiving recommendations from the Nomination and Compensation Committee, a voluntary advisory body to the Board of Directors.

The Audit and Supervisory Committee has determined that the candidates are qualified to be elected as Directors from the perspective of enhancing the Company's corporate value.

The candidates for Directors (excluding Directors serving as Audit and Supervisory Committee Members) are as follows:

No.	Name (Date of birth)	Career summary, positions, responsibilities and significant concurrent positions				
		March 1984	Joined Restaurant Gen Kai (USA)			
		April 1992	Opened Submarine			
	Akira Emi	August 1995	Established Submarine Co., Ltd., President and Representative			
1	(September 10, 1960)  • Number of shares of the Company held: 738,386 shares	July 2001 October 2017	Director Established the Company, President and CEO (to present) President and Representative Director, RIDE ON EXPRESS Co., Ltd. (to present)			
		October 2017	President and Representative Director, RIDE ON DEMAND Co., Ltd.			
	, e e,e e e e e e e e e e e e e e e e e	April 2022	President and Representative Director, RIDE ON SEEDS. Co., Ltd. (to present)			

# Reasons for nomination as a candidate for Director

Mr. Akira Emi, the Company's founder, is reappointed as a candidate for Director, as he possesses abundant operational experience in management in general and wide-ranging insight into the environment and the industry surrounding the Company's business.

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		March 1981	Joined Mori Shoten Ltd.				
		April 1986	Joined Yamako Group Co., Ltd.				
		April 1992	Opened Submarine				
	Kazuyuki Matsushima	August 1995	Established Submarine Co., Ltd., Vice President and Director				
	<ul> <li>(September 24, 1959)</li> <li>Number of shares of the Company held: 189,701 shares</li> </ul>	July 2001	Established the Company, Director				
		November 2003	Senior Managing Director				
2		August 2010	Vice President and Director (to present)				
		October 2017	Vice President and Director, RIDE ON EXPRESS Co., Ltd. Vice President and Director, RIDE ON DEMAND Co., Ltd. Responsible for Home Delivery Business, the Company (to				
		October 2017					
		April 2018					
			present)				
		April 2022	Vice President and Director, RIDE ON EXPRESS Co., Ltd. (to				
			present)				

#### Reasons for nomination as a candidate for Director

Mr. Kazuyuki Matsushima, the Company's joint founder, is reappointed as a candidate for Director, as he possesses abundant operational experience in the management of the Company and the operation of franchise chains in general, as well as deep insight into the environment and the industry surrounding the Company's business.

No.	Name (Date of birth)	Career summary, positions, responsibilities and significant concurrent positions			
3	Kazumasa Watanabe (January 17, 1969)  Number of shares of the Company held: 116,446 shares	April 1991 April 1992 October 2003 October 2005 October 2006 November 2007 August 2010 January 2015 April 2016 October 2017 October 2017 April 2018	Joined Recruit Cosmos Co., Ltd. Joined Kansai Recruit Human Resource Center Co., Ltd. (currently, Recruit Co., Ltd.) Managing Director, NEXT JAPAN Co., Ltd. Director and Senior Vice President President and Representative Director Established thirdstage inc., Representative Senior Managing Director, the Company Established a START Co., Ltd., Representative Director (to present) Vice President and Director (to present) Vice President and Director, RIDE ON EXPRESS Co., Ltd. Vice President and Director, RIDE ON DEMAND Co., Ltd. Responsible for Corporate Planning, Human Resources, Accounting and Finance, and Investment Strategy, the Company (to present) Vice President and Director, RIDE ON EXPRESS Co., Ltd. (to		
			present)		

### Reasons for nomination as a candidate for Director

Mr. Kazumasa Watanabe is reappointed as a candidate for Director, as he possesses wide-ranging insight and abundant operational experience in management in general, and is fulfilling an important role as the officer responsible for the Company's corporate planning and administration division.

		April 1988	Joined Kisoji Co., Ltd.			
		August 1995	Joined Submarine Co., Ltd.			
	Katsuyuki Tomiita	August 1998	Senior Managing Director			
	(March 17, 1965)	July 2001	Joined the Company			
		February 2002	Director			
4	• Number of shares of the Company held: 164,445 shares	August 2010	Managing Director (to present)			
		October 2017	Managing Director, RIDE ON EXPRESS Co., Ltd.			
		October 2017	Managing Director, RIDE ON DEMAND Co., Ltd.			
		April 2019	In charge of Home Delivery Business, the Company (to			
			present)			
		June 2020	Managing Director, RIDE ON EXPRESS Co., Ltd. (to present)			

# Reasons for nomination as a candidate for Director

Mr. Katsuyuki Tomiita is reappointed as a candidate for Director, as he engages in management as a Director of the Company and possesses abundant operational experience in supervising and leading the building of a franchise chain and its operation as well as new business development.

No.	Name (Date of birth)	Career summary, positions, responsibilities and significant concurrent positions			
		April 1999	Joined Japan LCA Corporation (currently, LCA Holdings Corporation)		
	Yutaka Akagi	December 1999 December 2001	Joined IdeaLink Co, LTD (currently, IDEAPLUS Inc.) Director		
5	<ul><li>(September 4, 1976)</li><li>Number of shares of the Company held: 50,724 shares</li></ul>	October 2007 May 2008	Representative Director Vice President and Director		
		August 2010 June 2015 October 2017	Director, the Company Managing Director (to present) Managing Director, RIDE ON EXPRESS Co., Ltd.		
		October 2017 April 2020 April 2022	Managing Director, RIDE ON DEMAND Co., Ltd. In charge of System & Marketing, the Company (to present) Managing Director, RIDE ON EXPRESS Co., Ltd. (to present)		

#### Reasons for nomination as a candidate for Director

Mr. Yutaka Akagi is reappointed as a candidate for Director, as he possesses abundant operational experience in operation overall as the Company's area franchisor as well as insight into IT system and digital marketing fields.

### Notes:

- 1. There are no special interests between the candidates and the Company.
- 2. The Company has entered into a directors and officers liability insurance contract with an insurance company. The said insurance covers damage that could arise under situations where an insured party bears liability in regard to performance of his or her duties or where the insured party becomes subject to a claim seeking to hold him or her liable in that regard. If the candidates assume office as director, they are to be insured under the said insurance contract. The Company plans to renew the contract with the same contents in June 2023.

# Proposal No. 3: Election of Two (2) Directors Serving as Audit and Supervisory Committee Members

The terms of office of two (2) Directors serving as Audit and Supervisory Committee Members, Mr. Keigo Takiya and Mr. Shigeyoshi Iwabu, will expire at the conclusion of the Meeting. We therefore propose that two (2) Directors serving as Audit and Supervisory Committee Members be elected.

The Audit & Supervisory Committee has agreed to this proposal.

The candidates for Directors serving as Audit and Supervisory Committee Members are as follows:

No.	Name (Date of birth)	Career summary, positions, responsibilities and significant concurrent positions			
1	Makoto Yoshida (October 17, 1974)  Number of shares of the Company held:	April 1997 April 2000 May 2013	Joined intertec Co., Ltd. Established gotta-ride, Ltd. (currently, gotta-ride Co., Ltd.), Representative Director (to present) Director, Dandori Works Co., Ltd.		

#### Reasons for nomination as a candidate for Outside Director and Outline of expected roles

Mr. Makoto Yoshida is appointed as a candidate for Director Serving as Audit and Supervisory Committee Member, as he possesses broad insight in management in general, system development, marketing, etc. and he is the right person to provide appropriate guidance and supervision by leveraging his career and experience. We expect that, based on his abundant experience and insight, he will fulfill an appropriate role as an Outside Director, including providing advice and suggestions on management in general from an independent and objective position.

		Chika Sunako	April 2006	Joined Gifu Shimbun
			April 2018	Joined Japan International Cooperation Agency (JICA)
		(February 25, 1983)	March 2021	Dispatched to Guatemala Office of the Japan International
	2	Number of shares of the Company held:		Cooperation Agency (JICA)
		-		

# Reasons for nomination as a candidate for Outside Director and Outline of expected roles

Ms. Chika Sunako is appointed as a candidate for Director Serving as Audit and Supervisory Committee Member, as she possesses in-depth knowledge of overseas circumstances and she is the right person to provide appropriate guidance and supervision to the Company, which will consider overseas expansion and conduct personnel development and training, by leveraging her experience in recruiting and training personnel for international cooperation, etc. We expect that, based on her abundant experience and insight, she will fulfill an appropriate role as an Outside Director, including providing advice and suggestions on management in general from an independent and objective position. Although Ms. Chika Sunako has never been directly involved in corporate management in the past, for the above reasons, the Company deems her capable of appropriately fulfilling her duties as an Outside Director.

#### Notes:

- 1. Each candidate is a candidate for newly appointed Director and Audit and Supervisory Committee Member.
- 2. There are no special interests between the candidates and the Company.
- 3. Mr. Makoto Yoshida and Ms. Chika Sunako are candidates for Outside Director.
- 4. Mr. Makoto Yoshida and Ms. Chika Sunako meet the requirements for independent officer as defined by the Tokyo Stock Exchange. Accordingly, we will notify the said exchange that they are independent officers as

- stipulated by the said exchange.
- 5. If the election of Mr. Makoto Yoshida and Ms. Chika Sunako is approved, pursuant to Article 427, Paragraph 1 of the Companies Act of Japan, the Company will enter into an agreement with Mr. Makoto Yoshida and Ms. Chika Sunako to limit their liability for damage under Article 423, Paragraph 1 of the said Act. The maximum amount of their liability for damage under the said agreement is the minimum amount of liability stipulated by laws and regulations. The aforementioned limit of liability is valid only when the said Directors performs his or her duties in good faith and without gross negligence.
- 6. The Company has entered into a directors and officers liability insurance contract with an insurance company. The said insurance covers damage that could arise under situations where an insured party bears liability in regard to performance of his or her duties or where the insured party becomes subject to a claim seeking to hold him or her liable in that regard. If the candidates assumes office as director, they are to be insured under the said insurance contract. The Company plans to renew the contract with the same contents in June 2023.

[Reference] The Composition of the Board of Directors and Skills Matrix (When Proposal No. 2 and Proposal No. 3 are approved)

				Skills and experience					
Name	Position at the Company	Independent Outside	Gender	Management in general	Store operation / Store opening / Marketing	Finance / Accounting	IT / Digital/ Technology	Human resource / Labor / Personnel development	Legal affairs / Risk management
Akira Emi	President and CEO		Male	•	•				
Kazuyuki Matsushima	Vice President and Director		Male	•	•			•	
Kazumasa Watanabe	Vice President and Director		Male	•		•	•	•	•
Katsuyuki Tomiita	Managing Director		Male		•				
Yutaka Akagi	Managing Director		Male		•		•		
Masao Saito	Director (Audit and Supervisory Committee Member)	0	Male	•		•			•
Makoto Yoshida	Director (Audit and Supervisory Committee Member)	0	Male	•	•		•		
Chika Sunako	Director (Audit and Supervisory Committee Member)	0	Female		•			•	

<sup>\*</sup> The table does not indicate all expertise and experience possessed by each Director.